

# Parent Information 2021

## Welcome to Lucas Primary School

### School Profile

Lucas Primary School is a new primary school situated in the suburb of Lucas, west of Ballarat's central business district. The school opened in 2020 and has a current enrolment of 85. The school has been master planned to allow for a peak enrolment of 475 students in the future. The predicted enrolment for 2021 is 130 students.

The school features state of the art facilities including two learning community buildings where classrooms are located, a Performing Arts and Physical Education facility (PAPE), a Specialist Pavilion for Visual Arts and STEM and an administration building.

A comprehensive curriculum is offered throughout the school based on the Victorian Curriculum with a strong focus on the core areas of literacy and numeracy. The school's Instructional Model provides the framework for high quality, consistent practice in all classrooms, incorporating evidence based high impact teaching strategies.



Clear learning intentions and success criteria are developed for all lessons, with explicit teaching provided at students' point of need. Data is collected and used to provide a differentiated program ensuring challenge and support for all learners. Students in all year levels have reading, writing and numeracy goals they are continually working towards to maximise their learning growth. Feedback and reflection are important elements of all lessons.



A highly engaging specialist program is offered in Visual Arts, Physical Education and Performing Arts.

More details about our teaching and learning programs can be found on our website - <https://lucasps.vic.edu.au>

*Respect - Responsibility - Excellence - Growth*



## Vision

Our vision is to empower all students to achieve their best, promoting high quality learning and teaching and excellence in all areas.

## Mission

We will provide an engaging and challenging curriculum that caters for the needs of all learners within a positive, inclusive and supportive learning community. Our aim is for all students to develop the knowledge, skills and attributes to achieve success in learning and life. We value and promote strong home-school partnerships and connections with the wider community.



## Objective

Our objective is to work collaboratively as a school community to maximise the learning growth for all students.

## Values

Our values are respect, responsibility, excellence and growth.

We demonstrate:

- *Respect* by valuing diversity and being kind in words and actions.
- *Responsibility* by taking ownership for our learning, behaviour and property.
- *Excellence* by aiming high and always giving our best.
- *Growth* by being persistent and challenging ourselves to keep improving.



## Term Dates 2021

The first day of school for students in grades 1-6 is Friday 29th January. Prep students start school on Monday 1<sup>st</sup> February.

Term 1	29th January to 1st April
Term 2	19th April to 25th June
Term 3	12th July to 17th September
Term 4	4th October to 16th December

Thursday 28th January and Friday 17th December are pupil free days. There will be two other pupil free days throughout the year. These dates will be communicated to parents in Term 1 next year.

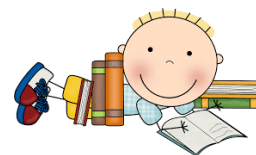


\*\* Refer to handout for Prep attendance information.

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## School Times



All students should be at school by 8:50am to allow time to unpack their bags and organise their belongings ready for learning.

9am – 11am	Session 1 and 2
11:00-11:30am	Eat play lunch inside (11-11:05am) Playtime outside
11:30-1:30pm	Session 3 and 4
1:30-1:40pm	Eat lunch inside
1:40pm -2:20pm	Lunch play outside
2:20pm-3:30pm	Session 5

\*\*Students are supervised by the yard duty teacher when playing outside.

On wet days students remain in the classrooms. Staff supervise students inside during recess and lunch breaks.

## Attendance

We highly value student attendance and believe that students should be at school every day. At times, students may be absent for genuine reasons (e.g. illness). It is important that the school is informed of all absences by either notifying the school on the day or in advance where possible.



This can be done via Compass (our school App), email or by phone. It is a requirement of the Department of Education and Training that all unexplained absences are followed up.

## Booklists

Booklist stationery items are organised by the school and paid for by parents. The cost per student is usually about \$120. Booklists are ordered through Boltens and delivered to the school ready for students to use at the start of the year. Booklists include stationery items, a school pencil case and book bag with the school logo.



\*\*In addition to booklist items, students will need an art smock.

Please ensure that all items are clearly named (i.e. art smock, jumper, hat, lunch box, drink bottle)

## Healthy Eating

We encourage parents to provide a healthy, balanced and nutritious lunch and play lunch for their child/ren each day. Students also need to bring a piece of fruit for fruit break time and a water bottle. Lollies and chocolates are not to be brought to school.



## Lunch Orders

A lunch order service is available on Fridays each week with a variety of food choices. Orders are placed online via the app QuickCliq and are delivered to the school at lunchtime. The menu is available on the school website.

## School Uniform

The wearing of a school uniform at Lucas Primary School is compulsory. Our uniform provider is PSW located in Howitt Street, Wendouree.

Please see our Dress Code Policy on our website for details.

### Boys Uniform

- School logo jumper or jacket
- Aqua polo shirt (short or long sleeved)
- Ink navy pants, shorts
- Shoes – must be plain black
- Socks – navy or white



### Girls Uniform

- School logo jumper or jacket
- Aqua polo shirt (short or long sleeved)
- Ink navy pants, shorts, skirt, pinafore
- Summer dress
- Shoes – must be plain black
- Socks – navy or white
- Ribbons – navy or aqua



### Jewellery and Cosmetics

For reasons primarily concerning safety, students are not permitted to wear jewellery to school with the exception of stud or sleeper earrings in their ears, and wristwatches. Makeup and nail polish is not to be worn at school.

### Hair and Sun Safety

Shoulder length or longer hair is to be tied back for purposes of health, safety and hygiene (including control and prevention of head-lice). Extreme hair colours (e.g. green, pink or purple rinses) and/or extreme hairstyles (e.g. Mohawks) are not permitted.

\*\*School uniform sun hats must be worn outside from 1st September to 30th April.

## Medication

Please ensure you keep the school up to date with any medical conditions your child has. If your child has asthma, a current Asthma Plan is required. Any medication that needs to be taken during school hours must be handed in to the school office for safe storage. **Parents must complete a 'Medication Authority Form'** authorising a staff member to administer the medication. More details can be found in our Administration of Medication Policy found on our website.

## Assemblies

A whole school assembly is held every second Friday at 3:00pm in the PAPE. This provides us with a wonderful opportunity to celebrate learning and acknowledge student achievements as a school community. Family and friends are most welcome to attend our weekly assemblies.

## Newsletters and Notices

Compass (our school app) is our main communication method between home and school. Important messages and reminders will be posted regularly on Compass to keep families informed.

Newsletters are published every fortnight on a Wednesday via Compass and also posted on the school website.



## Family Involvement

We highly value the home- school partnership and encourage parents to be **actively involved in their child's** learning. Families are welcome to attend assemblies, assist in classrooms and on excursions and participate in open days. Our newsletter and website also provides opportunities to celebrate and share learning with family and friends.

All staff are approachable and committed to working together with families to ensure the best for all students. There are two formal opportunities throughout the year for parents to meet with class teachers to discuss their child's achievements and learning growth. Parents are most welcome to meet with teachers at other times to ask questions and discuss any concerns.

## Contact Details

Principal: Sue Sawyer, Assistant Principal: Danielle Lee  
Business Manager: Ruth Walter

Phone: 5338 5000

Email: [Lucas.PS@education.vic.gov.au](mailto:Lucas.PS@education.vic.gov.au)

Website: <https://lucasps.vic.edu.au>



We look forward to welcoming your child/ren and family into the Lucas Primary School learning community.

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